

Invitation to Bid



From: The New London County Historical Society
Re: Bid Proposal for the Shaw Mansion Porch Project
To Whom It May Concern:

The New London County Historical Society is accepting bid proposals for the above referenced "Shaw Mansion Porch Project". Bids must be received no later than Monday June 29, 2020. Bids received after this date and/or time will not be accepted and will be returned unopened to the sender. The Shaw Mansion Project will be available for touring beginning June 17, 2020 and ending June 26 2020, between 10AM and 4PM. Contractors interested in the project may schedule a visit by emailing steve@nlchs.org. No visits will be scheduled on weekends.

The purpose of this project is to address maintenance issues on the front porch of the historic Shaw Mansion. Key components of the project include, replacing damaged boards, replacing a single joist, replacing damaged molding on posts, scraping, priming and painting the floor.

If you are interested in submitting a bid, it should be delivered to the name and address listed below in a sealed envelope labeled as follows:

New London County Historical Society
11 Blinman Street
New London, CT 06320
Shaw Mansion Porch Project
Attn: Steve Manuel

Submitted bids must be typed and signed in ink. Additionally the project is funded with a Block Grant awarded by the city of New London, as such prevailing wage standards apply.

All Bids received by the deadline date shall be reviewed by the NLCHS Facilities Committee. All bids must include requested work items, conform to Project Standards/Specifications and be responsive, accurate, and cost reasonable. The NLCHS Facilities Committee will select the contractor to perform all project work required and the contract will be executed between the NLCHS and the winning contractor.

Please bid only on those items designated in the work write up attached. In the event the owner should request additional work, or deletion of any work from the write up, or should you feel additional work is required, list those items with costs on a separate piece of paper or letter head stationary. All additional items will be considered separately from the base bid and consideration of any changes will be negotiated with the owner after the bid opening.

The NLCHS has the right to reject any and all bids at their sole discretion. Please contact Steve Manuel, 860 443 1209, should you have any questions, clarifications, or concerns about any items in the work write up. All bids should include fees and permits. The NLCHS is a non profit 501c3, as such it is tax exempt. A letter of exemption and a CERT 119 will be provided to the winning contractor.

Upon selection of the winning contractor, the NLCHS will send a Bid Award Notice to the selected contractor. The Bid Award Notice will advise the selected contractor the manner in which to contact the NLCHS to schedule a pre-project meeting to discuss work scheduling, beginning and ending dates. Upon satisfactory completion of the conference the NLCHS will issue a "Notice to Proceed" letter via email.

Thank you for your consideration of this Invitation to Bid

Sincerely,

Steve Manuel
Executive Director
New London County Historical Society

Work Write Up



The porch on historic Shaw Mansion is in need of maintenance. It is a raised porch which has no grates impeding work from beneath. An average sized person can stand beneath the porch with little difficulty.

Below is an outline of work required to repair.

Carpentry work.

Replace Floor Joist & Porch Floor Boards

The end floor joist on the right side of the porch, as seen from Blinman street, is structural unsound due to rot issues. Replace joist and ensure flashing is attached to prevent water drainage to undermine the joist again.

Repair and/or replace damaged floor boards as needed.

PAINTING

Prime and paint the porch floor

Prime and paint the Facia board on the column bases.